



Finland Document Checklist

Finland tourist visa document checklist

Name	Discription
Appointment letter	Teleport to upload
Passport bio page	Original passport with at least 2 blank pages valid for at least three months after the trip, issued in last 10 years
Passport size photo	35mm x 40mm, with about 80% of your head and the top of your shoulders covering the photo
Visa application form	Put your signature and carry it on the day of appointment
Cover letter	Indicating the purpose of travel, dates, passport number and accompanying applicant details
Flight ticket	Confirmed roundtrip ticket.It also includes, Reservations for internal transfer within Schengen states (flight, train itinerary or car rental)
Hotel booking	Hotel bookings for complete stay in Schengen
If Salaried	<ul style="list-style-type: none">Last 03 month pay slipLeave letter on company letterhead with authorized signatory name designation, contact details also applicant name, salary, year of employment and leave approval date.
If Self Employed	<ul style="list-style-type: none">GST certificate, Company registration proofCompany Bank StatementCompany Income Tax Return
Bank statement	Latest 03 month's bank statement with the balance covering travel cost. Should not be more than 4 days old on appointment day
IT return	Latest 02 years income tax return
If Student	For students' proof of enrolment at the school or institute
Sponsor cover letter	<ul style="list-style-type: none">If sponsored, letter from sponsor stating the amount, relationship and source of fundsOccupation proof and financial proof of Sponsor
Marriage certificate	If married, a marriage certificate in case of spouse name is not endorsed on the passport
Invitation letter	Applicable in case you are invited <ul style="list-style-type: none">Signed Invitation letter, signed by the inviter and max. 3 months old. Invitation must include the purpose and duration of the visit; relationship with inviter and his/her contact details (address, email, phone number), a copy of the inviter's passport and a valid residence permit (if not a Finnish, Swedish, Norwegian, Icelandic or Danish inviter). The invitation letter should also have an indication of a person covering the costs.Proof of family ties with the host or inviting party: birth or marriage certificates (notarized).
If Retired	<ul style="list-style-type: none">Proof of RetirementProof of regular income generated by ownership of property or business.
Marital status documents	If married, Marriage certificate If divorced, Divorce papers If single, Nothing
If minor	Birth certificate or consent letter from parents if minor is travelling alone or with only one parent

France Additional Information Required 2

Info	Details
Are you visiting any other Schengen countries during your stay?	Check list of Schengen countries: Austria, Belgium, Czech Republic, Croatia, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Slovakia, Slovenia, Spain, Sweden, and Switzerland.
What is your first country of entry?	Check list of Schengen countries: Austria, Belgium, Czech Republic, Croatia, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Slovakia, Slovenia, Spain, Sweden, and Switzerland.
Have you been issued Schengen visa in the past 5 years?	If yes , mention last visa start date and end date
Have your digital fingerprints previously been taken in connection with a previous application for a Schengen visa?	If yes , mentioned Date of taking fingerprints and Visa number of last visa
What is your marital status?	Pick one: Single, Married, Divorced, Widowed, Unmarried Partner, Separated
How long are you planning to stay in Schengen area?	No. of days
What is your employment status?	If Student , mention: name of the Institution, Institute address, Institute address and Institute email If Employed , mention: Name of the employer/Organization, Job title, Employer/Organization address, Employer/Organization email If Unemployed , mention last job role and last date of working If Self Employed , mention: Job Title If Retired , mention: Date of retirement If Other , mention details on the other employment status
Will someone else will be paying towards the cost of your trip?	If yes , mention if it will be paid by 1) Friend/family 2) Employer 3) Any other company Also mention: Name of the person/org who will fund, relationship of the person/org who will fund, how much money they will be paying